

REGISTRATION FORM / TAX INVOICE

NEERG SEMINARS

CONTINUING EDUCATION
FOR THE MANAGEMENT OF
THE BUILT ENVIRONMENT

REG RECD ____ / ____ / ____ PAYMENT RECD ____ / ____ / ____

Please fill out a separate form for each registrant and **PRINT CLEARLY IN BLACK.**

Register me for:

UNDERSTANDING & APPLYING THE NEW ACCESS TO PREMISES STANDARDS

MAXIMUM CLASS SIZE: 12

Earn CPD credits.

TRAINER: Richard Seidman B Arch (Hons) UNSW, M Prop Dev UTS, Principal, iAccess Consultants

Wednesday 14 March 2012 9.00 am – noon

VENUE NEERG Training Room, Level 4, 209 Oxford Street (cnr Bronte Road) Bondi Junction

OR _____

Title Family name Given name

Profession / position Firm / organisation

Mailing address Postcode

Tel Mobile Email

Special dietary requirements _____

I wish to receive a certificate of attendance. (tick box)

Name (if person placing booking is not the registrant) Tel Email

Position

Fee for individual attending workshop in NEERG Training Room \$300 + GST = **\$330 payable in advance**
Fee for workshop at alternative workplace (eg council training room) \$3000+ GST = **\$3300 payable in advance**

NEERG SEMINARS PTY LTD ABN 75 100 490 284 T 9387 1899 F 9387 8335 www.neerg.net.au seminars@neerg.net.au

Fax registration form/s to 9387 8335 or mail to NEERG Seminars PO Box 636 Bondi Junction 1355

PAY BY ELECTRONIC TRANSFER

Account Name: NEERG SEMINARS PTY LTD BSB 112-879 Account # 120 161 079

Reference: *Enter name organisation and attendee/s.*

Please email or fax us to advise that payment has been authorised.

PAY BY CHEQUE OR BY CREDIT CARD

Cheques payable to NEERG Seminars PO Box 636 Bondi Junction 1355

A cheque for \$_____ (incl GST) is enclosed OR will be mailed on ____ / ____ / ____ (date).

OR please debit my Mastercard Visa the sum of \$_____

Card number *(Please check carefully).*

Name on card

Signature Expiry date

I found out about this workshop from: _____

I have attended one or more NEERG seminar/s (approx number): YES NO

This official Tax Invoice serves as a receipt for GST purposes.

Substitution & Cancellation Policies: *Substitute attendees may be nominated at any time. To cover administrative costs, substitution within three (3) working days of the seminar incurs a charge of \$25 per head. To cancel and obtain a credit or refund, you must advise NEERG Seminars in writing at least three (3) working days before the date of the relevant seminar. An administrative fee of \$25 per registrant is payable. No refund will be made in respect of cancellations received within three (3) working days of a workshop, but a credit will be allowed towards a future workshop.*